

Warehouse Assistant – Havant

Due to business expansion, our client is recruiting for a Warehouse Assistant to join the team. This position is full-time and permanent and the working hours are Monday to Friday 8.30 am to 5.30 pm.

The successful candidate will be responsible for managing the receipt, control, storage, and movement of goods within the business, as well as making deliveries to customer sites throughout the week. We are looking for a self-motivated and enthusiastic candidate.

Duties and Responsibilities:

- Organise the warehouse to ensure that equipment is easily accessible
- Accepting deliveries, checking for damage, and reporting when necessary
- Monitoring stock levels and liaising with the Purchasing Team
- Pack and label parts and products
- Weekly deliveries and collections to customers
- Completing delivery documentation and paperwork

Experience Required:

- Previous warehouse experience – essential
- Happy to work on their own
- Full, clean driving license
- Current forklift license
- Flexible to start earlier if required from time to time (if starting early you will finish early)

Why should you apply?

This is a great business to work for! It's a friendly and happy working environment, and our client has an exceptionally low turnover staff. The company encourages development and provides excellent training, so you'll have plenty of opportunities to learn new skills!

Additional Information:

- Salary up to £22,500 (overtime also available)
- 28 - 33 days holiday
- Uniform provided

**If you feel you have the relevant skills and experience and would like to apply,
please email a copy of your CV to amelia@raffertyresourcing.com**